## INSTITUTE OF HOTEL AND TOURISM MANAGEMENT MAHARSHI DAYANAND UNIVERSITY ROHTAK

## NOTICE

January 15, 2016

All the teachers of the institute are requested to submit the teaching plan of their papers for the current session commencing from January 30, 2016. While preparing teaching plan the important points such as objectives, sessions, teaching methods, topic, study material, reference of books etc. are to be mentioned so that the students may come prepared to participate in the class discussion. The teaching plan shall also include the theory and practical assignments such as presentations, exams, group discussion and game etc.

The teachers are further informed that they may submit a copy of teaching plan in the office of the institute and one copy display on the notice board of their respective class rooms. The last date of submitting the teaching plan in the office is January 25, 2016. The notice board copy of class room shall be displayed on January 29, 2016.

DIRECTOR